

Improvement and Innovation Board
7 November 2013

The **Improvement and Innovation Board** will be held on **Thursday 7 November at 11.00am**, in Smith Square 3&4 (Ground Floor), Local Government House, LONDON, SW1P 3HZ.

A sandwich lunch will be available after the meeting at 1.00pm.

Apologies

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting, so that a substitute can be arranged and catering numbers adjusted, if necessary.

Political Group meetings

Please refer to your Political Group office (see contact details below) for group meeting timings and venues.

| | | |
|--------------------------|-----------------------------|---|
| Labour: | Aicha Less: 020 7664 3263 | email: aicha.less@local.gov.uk |
| Conservative: | Luke Taylor: 020 7664 3264 | email: luke.taylor@local.gov.uk |
| Liberal Democrat: | Group Office: 020 7664 3235 | email: libdem@local.gov.uk |
| Independent: | Group Office: 020 7664 3224 | email: independent.group@local.gov.uk |

Attendance Sheet

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

Location

A map showing the location of the Local Government House is printed on the back cover.

Contact

Verity Sinclair (Tel: 020 7664 3173) email: verity.sinclair@local.gov.uk

Guest WiFi in Local Government House

This is available in Local Government House for visitors. It can be accessed by enabling "Wireless Network Connection" on your computer and connecting to LGH-guest, the password is Welcome2010LG.

Social Media

The LGA is committed to using social media in a co-ordinated and sensible way, as part of a strategic approach to communications, to help enhance the reputation of local government, improvement engagement with different elements of the community and drive efficiency. Please feel free to use social media during this meeting. **However, you are requested not to use social media during any confidential items.**

The twitter hashtags for this meeting are #lgaimprove and #lgainnovate

Carers' Allowance

As part of the LGA Members' Allowances Scheme, a Carers' Allowance of up to £6.31 per hour is available to cover the cost of dependents (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.